

**ELKO TELEVISION DISTRICT BOARD MEETING
August 9, 2018**

Called to Order at 6:01 PM

Roll Call: Steve Guitar, Rick Jimenez, Jon Wahrenbrock, and Paul Gardner

Guests: Dale Lotspeich, Paden Hilyard & Bill Hance, & Ken Wiley representing Eagle Communications, Joe Shelton & Dave Skinner representing White Cloud Communications, David Peissner representing Sky Fiber, and Laura Gunter representing McMullen, McPhee & Co., LLC.

Public Comment: None

Approval of Minutes from July 12, 2018

Paul moved to correct the minutes from the July 12, 2018 meeting to include Betsy Brian in attendance and then to accept as corrected, Rick seconded the motion, the vote was unanimous

Approval of Treasurer's Report –

Jon presented the Treasurer's Report and moved to accept. Paul seconded the motion, the vote was unanimous.

Approval & Ratify Outstanding Bills for Payment –

Jon read the list of outstanding bills and moved to accept the outstanding bills for payment. Rick seconded the motion, the vote was unanimous.

Review of & Updated to list of contracts –

Jon moved to authorize billing amounts using the current list of contracts. Paul seconded the motion, the vote was unanimous

Discussion and Possible Approval of Adding a 1 ½ % Monthly Finance Charge to Accounts showing an Outstanding Balance 60 days past the Original Due Date –

Jon moved to accept the addition of 1 ½ % Finance charges to outstanding balances beginning with Fiscal Year 2019. Paul seconded the motion and the vote was unanimous.

Discussion and Possible Approval of using the Fiscal Year End date of June 30 as the Contract end date for all existing contracts to apply to current contract expiration year and to pro-rate the current year billings as needed to match these new dates to current Fiscal Year End 2019. In addition to use this Fiscal Year End Date for all future contracts –

Jon made the motion to accept this item. Paul seconded the motion and the vote was unanimous.

Discussion and Review of Decision by Board Chairman Steve Guitar to reject the awarded bid to Century Link for a 20MB Dedicated Circuit due to a protest filed and the ensuing investigation. The Board should vote to approve the decision or reject the decision made on the awarded bid –

Ken Wiley made a presentation to the Board explaining why Chairman Steve Guitar took the action to reject the awarded bid. Following some discussion, Jon moved to accept the action of Chairman Steve Guitar, Rick seconded the motion and the vote was unanimous. It was decided the bids would be requested again, with all bidders being given the same information to most accurately provide a bid the Board could then review. Jon asked to have SWITCH included in the bid process. Ken then informed the Board that their one half payment for access to Humboldt County TV equipment may not provide this Board with the access they were expecting.

This discussion led to further discussion which will affect the following Fiber items on the agenda. Those items will be tabled for now and put back on the agenda for a future meeting.

Discussion and Review of Elko Airport Project Engineering, Project Management and Contractor Documents to determine why no commercial power conduit was installed during the initial construction –

Rick stated power was just missed. Paul responded that Floyd Fisk stated information from Nevada Energy was delayed and this the power install was just overlooked on initial bids.

Discussion and possible approval of the commercial power conduit installation at the Elko Airport Facility –

The bids were reviewed and discussed. Jon moved to accept the bid of \$15,162.00 submitted by Faulstich & Rand. Paul seconded the motion and the vote was unanimous.

Discussion, Review and possible increase of rates for services provided –

Jon suggested tabling this item as there is nothing to discuss at this time.

Discussion of Installation costs for Emergency Generator for Grindstone Site –

Dale Lotspeich reported the bid for generator replacement was awarded at the last meeting to Cummins. The purpose of this item is to discuss if the board wanted to bid the installation portion of the job. Jon moved to have Cummins complete the installation, Paul seconded the motion and the vote was unanimous.

Discussion of recent fire activity on Virginia Peak and the impact to the TV District Site –

Payden Hilyard presented a report, stating the site was in good condition, some planes did drop retardant on the site. Generator on the site was affected, and the speculation of the cause is due to overheating. The unit has been serviced and appears to be working. This inspection was done within normal service maintenance contract and all equipment was then inspected and found in working order.

Repair Service Report and Site Updates

Dale presented his report. Most of the work was the technical work with regard to putting out the RFP. Repairs will resume this month and next month with regards to finalizing site visits. Next meeting will include the generator PM schedule with Cummins. Not much else to report at this time.

Old Business –

Paul reported he had received a phone call from Senator Cortes-Masto's office. They are still concerned about DMA's and DMA lines. They spoke for quite a while and things are still moving forward and wanted to reassure this Board they have not forgotten about this issue.

New Business –

Paul suggested a field trip to the SWITCH Data Center to confirm our needs. Bill Hance gave an auditory tour and described the racks, Payden stated a tour could be arranged if the Board is seriously considering one. Rick asked if it would be possible to get a key to the airport facility and access to the airport grounds.

Public Comment:

Ken Wiley reported where Eagle stands with maintenance schedules and who they report to and take direction from. Wanted to assure the Board they are here to help and communicate

Being no further business, the meeting was adjourned at 7:50 PM

The next meeting will be held September 13, 2018