

**Elko Television District**  
Board Meeting Minutes, December 13, 2018  
6:00 p.m. at the Elko County Court House

**Board Members:**

Present: Steve Guitar, Jon Wahrenbrock, Rick Jimenez, Paul Gardner, Greg Barker  
Absent: None

**Others Present:** Paden Hilyard representing Eagle Communications and Ross Eardley & Marisa Reeves representing McMullen, McPhee & Co., LLC.

**Proceedings**

Meeting called to order at 6:00 p.m. by Steve Guitar.

**Public Comment:** None

**Approval of Minutes from November 8, 2018**

Paul Gardner moved to accept the minutes from the November 8, 2018 meeting as written. Greg Barker seconded the motion; the vote was unanimous.

**Approval of the Treasurer's Report**

Jon Wahrenbrock presented the Treasurer's Report and moved to accept. Greg Barker seconded the motion, the vote was unanimous.

**Approval & Ratify Outstanding Bills for payment**

Jon Wahrenbrock read the list of outstanding bills and moved to accept. Greg Barker seconded the motion; the vote was unanimous.

**Review and Approval of Audit for Fiscal Year Ended June 30, 2018**

Brian Shull of Clifton Larson Allen, LLP phoned in and briefly reviewed the audit. Jon Wahrenbrock moved to accept the audit as presented. Greg Barker seconded the motion, the vote was unanimous.

**Review and Possible Approval of Engagement Letter from McMullen, McPhee & Co., LLC**

Ross Eardley presented and briefly reviewed the Engagement letter. Jon Wahrenbrock asked how much time was spend on the Audit for the Fiscal Year Ended June 30, 2018. Ross stated that he would get that information for the next meeting. Paul Gardner motioned to accept the Engagement Letter. Rick Jimenez seconded, the vote was unanimous.

**Review of and Updates to the List of Contracts**

Reviewed the contract for Coach, USA. Jon Wahrenbrock motioned to approve the contract. Greg Barker seconded the motion, the vote was unanimous.

**Discussion, Review and Possible Increase of Rates for Services Provided**

Jon Wahrenbrock stated that he would like to sit down with Dale from Eagle Communications and see what others are charging, then in the next few months do an increase to all the contracts.

**Discussion of Plan to Re-pack for the Channel Changes on Various Mountain Tops**

Payden Hilyard relayed that Grindstone is still waiting for the Equipment. There are three on Grindstone and two on Lamoille that will be affected.

**Review of Applications and Possible Appointment of Person to Fill Board Vacancies**

There have not been any applications. It was decided not to run the advertisement in the paper again.

**Review, Discussion and Possible Reply to Timothy Hipp about Local TV Channel Issues**

Steve Guitar tried to reach out to him, but he has not heard a response.

**Repair Service Report and Site Updates**

Payden mentioned that the Fiber was put into the Elko building, we are now just waiting for the connection. The Microwave dishes are linked up and live on all three mountain tops. New cameras were installed. A new antenna was installed at Peavy. The generator replacement is done on Grindstone. They went up to Virginia Peak to repack a few channels and repair a failed microwave. They are waiting for Humbolt to go to Winnemucca and do the switch. White Cloud got their equipment in to test. There will be a cross-connection fee that will be billed through SkyFiber and then to us of \$150 a month. There is a \$300 a month charge for our own rack. Payden will get a cost write-up on that. He needs to get the Anywave equipment up at Grindstone.

**Old Business:** At some point the NPR contract for Virginia Peak (which will be gone once we get Fiber) will be handed off. Someone will need to reach out to Vice Spring to see his thoughts. Payden is to put together pictures of the Toulon site and have it available for the next meeting. Discussed if it would be cost effective to gift the generator at Virginia Peak to NPR.

**New Business:** None

**Public Comment:** None

**Being no further business, the meeting was adjourned at 7:00 p.m.**

**The next meeting will be held January 10, 2019.**